



Report of the Executive Committee (EC) Meeting  
of the Board of Trustees of the Utah Transit Authority (UTA)  
Monday, May 18, 2015  
FrontLines Headquarters, 669 West 200 South, Salt Lake City, UT

**Attending:**

David Burton, Chair

Jeff Hawker, Finance and Operations Chair

Robert Hunter, Stakeholder Relations Chair

Charles Henderson, Planning and Development Committee Chair

Justin Allen

Robert McKinley

Chris Sloan

Chair Burton called the meeting to order at 12:05 p.m. with three committee members present. Also in attendance were Trustees Allen, McKinley, and Sloan. He then yielded the floor to Dave Goeres, UTA Chief Safety Officer, for a brief safety message.

Trustee Henderson joined the meeting at 12:17 p.m.

**Finance and Operations Committee (FAOC)**

Trustee Hawker indicated attendees at the FAOC meeting held on Wednesday, May 13, 2015 had discussed:

1. March 2015 Performance Dashboard and Financial Statements.
  - a. The dashboard and financial statements were reviewed. A motion to forward the March 2015 performance dashboard and financial statements to the board agenda was made by Trustee Hawker and seconded by Trustee Hunter. The motion carried by unanimous consent with four aye votes.
2. Board Process Policy 4.1.12 – Annual Strategic Leadership Objectives.
  - a. Trustee Hawker explained the policy. A motion to forward the policy to the board agenda was made by Trustee Hawker and seconded by Trustee Hunter. The motion carried by unanimous consent.

**Planning and Development Committee (PADC)**

Trustee Henderson indicated attendees at the PADC meeting held on Wednesday, May 13, 2015 had discussed:

1. Strategic Objective Weighting 2014/2015.
2. 2014 Strategic Objective Evaluation.
  - a. Trustee Henderson described the both the proposed weighting and evaluation in tandem. A motion to forward the strategic objective weighting and 2014 strategic evaluation to the board including the overall calculated percentage allotted to performance incentives was made by Trustee Henderson and seconded by Trustee Hunter. The motion carried by unanimous consent.

**Stakeholder Relations Committee (SRC)**

Trustee Hunter indicated the SRC met on Wednesday, May 13, 2015 but had no items to forward to the board agenda.

**Closed Session.**

No closed session was held.

**Action Taken Regarding Matters Discussed in Closed Session.**

No closed session was held.

**Action Items.**

1. Approval of April 15, 2015 Meeting Report.
  - a. A motion to approve the April 15, 2015 meeting report was made by Trustee Henderson and seconded by Trustee Hawker. The motion carried by unanimous consent.
2. Executive Limitations Policy 2.3.1.
  - a. David Kallas, UTA Senior Advisor, outlined proposed international travel for 2015. He described two trips which the President/CEO proposes to take as the North American representative for the American Public Transportation Association to the Union International des Transports Public (UITP) conferences and a third international trip to present a study conducted by UTA which has gained global attention. A motion to approve the President/CEO's travel for two international trips for UITP and a third trip to present the UTA study to include up to two staff members was made by Trustee Henderson and seconded by Trustee Hawker. The motion carried by unanimous consent.

**Other Business.**

No other business was discussed.

**Board Coordination.**

Upcoming calendar items were briefly reviewed.

**Set Board Meeting Agenda.**

The board agenda was set as outlined in the EC meeting.

**Adjourn.**

The meeting was adjourned at 12:51 p.m. by motion.

Transcribed by Cathie Griffiths  
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