



**Report of the Stakeholder & Planning Committee Meeting
of the Board of Trustees of the Utah Transit Authority (UTA)**

Wednesday, May 9, 2018

UTA FrontLines Headquarters, 669 West 200 South, Salt Lake City, Utah

Committee Members Present:

Bret Millburn, Committee Chair

Necia Christensen

Karen Cronin (excused)

Charles Henderson (excused)

Other Trustees in attendance included:

Trustee Dannie McConkie, Trustee Alex Cragun, and Trustee Toby Mileski.

UTA Staff attended along with Jennifer McGrath, Salt Lake City and Julianne Sabula, Salt Lake City

Welcome and Call to Order. Chair Millburn welcomed attendees and called the meeting to order at 12:36 p.m. with two voting committee members present.

1. Safety Minute. Chair Millburn yielded the floor to Dave Goeres, UTA Chief Safety, Security & Technology Officer, for a brief safety message.

2. Item(s) for Consent

- Approval of March 14, 2018 Stakeholder & Planning Meeting Report

A motion to approve the consent agenda was made by Trustee Necia Christensen and seconded by Trustee Bret Millburn. The motion carried by unanimous consent.

3. Ogden/Weber BRT Memorandum of Understanding (MOU)

Mary DeLoretto, UTA's Acting Director of Capital Projects, presented an overview of the Memorandum of Understanding (MOU). The MOU will serve as a guiding document for developing a final design and funding plan for a Bus Rapid Transit project between Ogden's FrontRunner Station, downtown Ogden, Weber State University and McKay-Dee Hospital. The MOU anticipates the following scope:

| | | | |
|---------------------------------|---------------------|------------------------------------|-------------|
| Project Cost | \$79,000,000 | Local Funding Available | |
| | | Design | |
| Funding | | Weber County | \$2,500,000 |
| CMAQ Funding | \$8,044,621 | UTA | \$1,000,000 |
| Federal | \$7,500,000 | Ogden | \$100,000 |
| Local | \$544,621 | UDOT | \$50,000 |
| Small Starts | \$70,955,379 | Construction | |
| Federal (65%) | \$46,120,996 | UTA | \$7,000,000 |
| Local (35%) | \$24,834,383 | WSU Land Donation | \$3,600,000 |
| Total Local Funds Needed | \$25,379,004 | Weber County Corridor Preservation | \$5,000,000 |
| Local Funds Available | \$23,250,000 | Ogden (Roadway Improvements) | \$4,000,000 |
| Local Funding Needed | \$2,129,004 | | |

Steve Meyer, interim Executive Director, explained the logic behind establishing an MOU for this project which included the significance of “lessons learned” from past projects. As shown in the chart above, there are many contributors to this project and an MOU is the best means of getting Federal Transit Administration approval. This also establishes expectations and lays out the roles each of the partners will play in making this project successful. Mr. Meyer acknowledged the important roles that each of the partners have played in getting this project to this point. There remains \$2million local funding gap that the partners will work together to fill. Once the MOU is signed by all partners a letter to the FTA will be submitted requesting permission to enter project development. Once project approval is received public meetings will be scheduled. Trustee Mileski also mentioned that <http://ogdenonboard.com> is another resource currently available for comment and to keep the public updated on progress.

Construction is anticipated to begin in January 2020 with an estimated completion date in early 2022. Mary DeLoretto acknowledged the many partners involved in the project. Chair Millburn also recognized the contributions of Trustee Mileski.

A motion to forward the Memorandum of Understanding for the Ogden/Weber State University BRT project to the full Board for approval was made by Trustee Necia Christensen and seconded by Trustee Bret Millburn. The motion carried by unanimous consent.

4. Salt Lake City Transit Master Plan

Nichol Bourdeaux, VP External Affairs, provided an informational update to Trustees on the development of Salt Lake City's Transit Master Plan and the anticipated role for UTA. Ms. Bourdeaux emphasized the importance of partnerships with this project that has been in works since 2013. Julianne Sabula and Jennifer McGrath, who were representing Salt Lake City at the meeting, were introduced.

Mayor Biskupski and the Salt Lake City Council have approved a sales tax increase which is anticipated to generate \$5.3 million in the City's 2018-2019 budget for transit. This transit expenditures proposed include \$2.5 million in sponsored transit service, \$1.1 million for capital improvements, and \$400,000 for UTA vehicles. There is also \$12 million under consideration by the City Council for 2019 and beyond which would include \$7.2 million in sponsored transit service, \$300,000 for capital improvements and \$900,000 for UTA vehicles.

Laura Hanson, UTA's Director of Planning, reviewed the power point presentation which showed the existing routes versus the proposed routes as they are reflected in the Transit Master Plan. Matt Sibul, UTA's Government Relations Director, also provided history of the partnership with Salt Lake City and how that has led to our current joint objectives. It is anticipated that an Interlocal Agreement will come to the full Board of Trustees for approval in August 2018.

No Board Committee action was required regarding this agenda item.

5. Closed Session. No closed session was held

6. Action Taken Regarding Matters Discussed in Closed Session. None

7. Other Business. No other business was discussed.

8. Adjournment. At 1:22 p.m. a motion to adjourn was made by Trustee Necia Christensen and seconded by Trustee Bret Millburn. The motion carried by unanimous consent and the meeting adjourned.

Transcribed by Eileen Billings , Senior Office Specialist
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This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials, audio, or video located at <https://www.utah.gov/pmn/index.html> for entire content.

This document along with the digital recording constitute the official minutes of this meeting.